

University Council Executive Committee

MINUTES

JULY 19, 2016

3 – 4 PM

LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Members: Megan Bodenschantz, Diane Gorse, Marjorie Hartleben, Kristin Koskey, Nicole MacPherson, Ruth Nine-Duff, Rex Ramsier, Harvey Sterns</p> <p>Absent with notice: Isaac Lampner</p>	
Agenda topics:		
3:00 – 3:05 CALL TO ORDER HARVEY STERNS		
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or correction to the June 21 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
3:05 – 3:25 UNFINISHED BUSINESS HARVEY STERNS		
DISCUSSION	<ol style="list-style-type: none"> There was a discussion about interactions between the Tiger Team committees and the UC committees. Interim Provost Ramsier explained that the Tiger Team committees are working on short-term issues and they will give long-term planning issues to the UC committees. The Executive Committee discussed standing committee membership. <ul style="list-style-type: none"> Standing committees need to fill officer positions It is important for the Budget Committee to be part of the budget process Kim Cole was appointed to serve as the administrator of the Institutional Advancement Committee Aimee DeChambeau was appointed to fill the dean vacancy on the Information Technology Committee <p>Per Bylaw G(1)(f), a quorum is the majority of members in filled seats. All standing committees can now hold meetings.</p> The UC Bylaws document is in rule format for the August BOT meeting. Shared governance will be part of the next HLC visit. All UC committees need to plan, implement and follow through on issues that will help the institution. It is a good time to get energized about UC work. 	

	<p>4. Interim Provost Ramsier provided the following updates:</p> <ul style="list-style-type: none"> • The smoke-free policy recommendation motion: The policy recommendation is in draft rule format. The draft rule will be discussed with the bargaining units and is expected to go to the BOT in December. • Professional Development and Leadership Training Opportunities motion: Lakeesha Ransom has been asked to develop a plan to provide training opportunities for institutional personnel <p>5. The UC Executive Committee will schedule a UC Leadership Roundtable for standing committee officers. Kim Haverkamp will draft an invitation for UCEC review.</p>
3:25 – 3:45	<p style="text-align: center;">TOPIC SUBMISSIONS</p> <p style="text-align: right;">HARVEY STERNS</p>
DISCUSSION	There were none at this time.
3:45 – 4:00	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">HARVEY STERNS</p>
Discussion	<p>1. The in-depth standing committee report schedule was discussed. A motion was made to move the Budget and Finance Committee report to September (was October). The motion passed by unanimous consent.</p> <p>The Physical Environment Committee report will be added to the schedule at a later date (was September).</p> <p>2. The agenda for the August 9 UC meeting was approved by unanimous consent.</p> <p>3. The meeting was adjourned at 4 p.m. by unanimous consent.</p>